



Red Raider Club Donor Hospitality Program

Job Title: Donor Hospitality Assistant

Department: Red Raider Club, Texas Tech Athletics

Supervisor: Erin Crank

Job Summary:

Team members will assist in operations of premium areas at Jones AT&T Stadium during the 2019 Texas Tech Football season. Specific duties vary but include greeting guests, assisting event staff, and tending to suite patrons. Our team members play a vital role in the growth and development of Texas Tech Athletics. Students will have the ability to gain hands-on experience in operations, communication, planning and leadership. We are looking for eager, hard-working and detail-oriented individuals.

Major Functions:

- Support RRC and operations staff in premium areas around Jones AT&T Stadium
 - Greeting guests
 - Assisting event staff
 - Tending to suite patrons
- Weekly meetings/reports

Required Skills:

- Customer Service – Preferred
- Event Experience – Preferred
- Ability to multitask
- Comfortable with working in a fast paced environment

Preferred Qualifications:

- Must be enrolled and participating in a degree program at Texas Tech University.
- Required to work all six (6) home football games
 - 8/31 vs. Montana State
 - 9/7 vs. UTEP
 - 10/5 vs. Oklahoma State
 - 10/19 vs. Iowa State
 - 11/16 vs. TCU
 - 11/23 vs. Kansas State

RED RAIDER CLUB