### Donor Seating Policies and Procedures University of New Mexico Men's Basketball

# **Grandfathered Ticket Qualifications**

- Have a signed Grandfathered Ticket Card on file with the Ticket Office
- Have had continuous season tickets since 1988
- Have not moved your season ticket location
- Have renewed your season tickets by the deadline
- Paid or picked up season tickets in person with photo I.D.

### Transfer of Grandfathered Tickets

- Upon death or incapacitation of the Grandfathered Season Ticket Holder, the tickets can be transferred to the spouse without being required to pay the Lobo Club contribution
  - o These tickets can be transferred to an immediate family member; however, the family member must pay the current required Lobo Club contribution for the tickets
    - ♣ It is contingent upon the immediate family member (not the Ticket Office or the Lobo Club) to make this request

#### Transfer of Non-Grandfathered Donor Tickets

- Non-Grandfathered season tickets in donor areas are non-transferrable
- Requests to transfer non-Grandfathered season tickets can be made to the Lobo Club; however, fulfillment of these requests are subject to Lobo Club approval and are not guaranteed

## Procedure for Seat Change Requests

- Seat change requests are accepted starting in March of each year.
- Requests can be submitted via email or online at www.unmloboclub.com
- Requests are filled after the season ticket renewal deadline based upon the Loyalty Points Program
- All seat changes require donor approval prior to the allocation of tickets

### Policy for Required Seat Donations

- Season tickets in donor seating areas require annual contributions to the Lobo Club (Lobo Scholarship Fund or Gift-in-Kind)
- These contributions must be paid in full by the Lobo Club's March 31st deadline

### Policy for Required Seat Donations (starting in 2015-16)

- Season tickets in donor seating areas require annual contributions to the Lobo Club (Lobo Scholarship Fund or Gift-in-Kind)
- These contributions must be paid in full or on a scheduled payment plan (with credit card on file) prior to season tickets being mailed

#### New Season Ticket Holder Policy

- New season ticket holders must make 50% of the required Lobo Club donation at the time of purchase
- The remaining balance must be paid in full by the Lobo Club's March 31st deadline
- Starting in 2015-16, the remaining balance must be paid in full or on a scheduled payment plan (with credit card on file) prior to season tickets being mailed

<sup>\*</sup> The Lobo Club reserves the right to excuse any of the above mentioned policies at their discretion.