



FULL BOARD MEETING McDougald Gym Conference Room Tuesday, February 10, 2015

Attendees- Norma Petway, Jim Tyson, Laquetta Barbee, Carlton Mack, Chevella Thomas, Jonathan Leach, Audrey Barbee, Larry Wilson, John Smith, Greg Harris, Kay Thomas

- Call to order
- Review and approval of agenda
 - Agenda will stand as printed
 - We do not have a quorum. We have 20 voting members so we need 11 Board Members to be present. NP
- Treasurer's Report
 - Draft of the management's response to the auditor's adjustments. This letter is based on the discussion from the last conversation. LW
 - Because of the same findings occurring over the last few years, the general assembly called the Chancellor and advised the internal auditor to take a look. NP
 - We will meet with the auditor and hopefully he can help assist with the changes with the foundation. LW
 - Take a look at the response. LW
 - 2014-02: For the last two audits I have prepared the In Kind form from Athletics for the Executive Director for their time given. We should use the Foundation's In Kind record to do this. For Audit Adjustments we created an Excel Spreadsheet to document all the adjustments. 04 is the same as 03 and we will follow and same spreadsheet. My manual records and the Foundation should be the same. LW
 - How much support are we getting from the Foundations auditors in addressing these issues? GH
 - Very little, but I think we have people in place now that we can make some progress. LW



- I spoke with the Attorney, described our situation and the history of the Eagle Club and she will be going back to the GA to make the requested changes. Since we are not incorporated it does not make sense to have our own audit. All of the money is deposited to the Foundation. We do not have any checking accounts. JS
- I would like to approve the Financial Policies that was presented in the last meeting. LW
- Cressie made a comment that Executive Director should not be in here because it was removed from the By Laws. LW
- My concern was the Executive Director position being employed by the Athletic Department. Cressie T
- We will remove Second 2 Second Article and second paragraph or any mention of it. LW
- We also need to get everyone to sign the conflict of interest form as well. NP
- Under 5, donors, tax deductible it needs to stipulate that the foundation is the one to send all notifications of tax credit. JS
- All payments should be directed to the NCCU Foundation. JS
- Send all of your comments or changes to Ryne and we will make the changes. LW
- We will table this until the next board meeting. NP
- Acceptance of Kay Thomas's resignation
 - We have to accept her resignation. NP
 - We accept Kay Thomas's resignation. CT and seconded by JS
 - Approved
 - We need to discuss the status of Angelique Stallings and as secretary. NP
 - She has spent a lot of time working with the Eagle Club, her job as Secretary has been covered by Willy, Chris and Kevin. They have all taken minutes. GH
 - Her last payment to the Eagle Club was 1/31/14. Based on that she is not financial and can not be on the board. NP
 - I think she has been very decisive and should not be on the board. LB



- I will give her a call and send her a letter that she is no longer a board member. NP
- We need to address the situation of the Secretary. We need to elect a secretary and a Vice President. NP
- I nominate Audrey Barbee to be secretary of the board. LW seconded by CT
 - Approved
- We need to nominate a Vice President. NP
- I nominate Mrs. Laquetta Barbee. LW seconded
 - Approved
- Norma Petway was chair of Marketing, someone new needs to be appointed.
- Calendar for Membership meetings/retreat
 - Proposed date for Open Membership meeting is April 11. The retreat is May 30. Because we do have a meeting in April, the next Board meeting is March 26. NP
- By-Laws/MOU
 - Incorporated was removed from the title to better reflect the current organization. We need to send out the By Laws to the membership and get their comments. JS
 - I have gotten word that there is another set of By Laws out there and that we were not using the correct bylaws. How are we going to address this? NP
 - The By Laws that were sent out was told that was official and it was confirmed by the attorney. The committee adjusted the bylaws that were told were official. The other issue was that there was no date on the bylaws. That has been corrected. JS
 - I will send Norma the copy that we started with. JS
 - These By Laws have to go out to the membership and get approved for the April meeting. NP



- It is required to work with the Chancellor and give her a 30-day notice. The chancellor requested that we work with Hope and all of that has been completed. JS
- We will need to copy Hope when the By Laws go out to the membership. NP
- Do we sign a new MOU every year? NP
- No, we are working with Hope on that as well. She is putting in her comments and changes. I will follow up with her. JS
- Terms for Board Members/Removal/Election
 - I have a list of the Board members and their believed terms. The first page is Eagle Club Board of Directors. This was based off of people getting 2 and 3 year terms. By laws speak to a 4 year term after the first terms. The fixed and by the By Laws was me trying to get back to the 4 year terms and having 7 people come off at a time. JS
 - I believe it is 2 year terms and not 4 year terms. GH
 - Board Member are to be elected in April, and we need to decide which ones we are going to go with. I need you input, is this something we should vote on and move on. NP
 - I move we accept the “Correction”. LW Seconded ChT
 - 9 for
 - 1 against
 - Accepted
 - How many spots will we have open in April to vote for?
 - Open Spots - Angelique’s spot, Venita’s, Erroll Reese, Ansel Brown,
 - Bernice Snipes (1 year remaining),
 - Re-Elect- Jim Tyson, Jonathan Leach, Carlton Mack
 - Technically when someone rolls off we can appoint someone to complete the term. JL
 - Ray Weaver (CM), Victor Neal (JS) Gerri Thompson (NP) Bernard Scott (JS) to fill 1 year term and then to be re-elected.
 - This person can serve the 1 term and then can decide to take two re-elect terms. NP



- Victor Neal – 1 – (3 In case Ray Weaver says no)
- Gerri Thompson – 1 - 2
- Bernard Scott – 0 - 4
- Ray Weaver – 6
- I would like Victor Neal's name to be on the ballot for Board Members. JS
- We need to give John Griffin a call as to his presence. NP
- Point System
 - Approved as is. Board
- Website
 - We submitted proposal to many different companies. The cost was very steep. The cost for Summit is \$5,800 for the site design. The cost per page is \$150 per page which will be \$1,800. To be able to have the function to log in will be \$2,500. The construction will not exceed \$10,100. The maintenance of the website will be \$2,500 per year to hold our website on their server. The Marketing committee and a few other will sit together to take the initial design piece. We will show the mock up at the April meeting and then we will head into the revision piece. KW
 - What will be there to represent the Eagle Club. To be able to show the by product of their money. JS
 - If you would all go out and look at the other websites of the other universities you will see that it is a marketing strategy. We will have our benefit information and the history of the Eagle Club. The website is about the Eagle Club. Plus details about the Eagle Club. NP
 - Some of the stuff you said we actually have on the website. Is there any information that would say that this will boost membership? Cressie
 - We don't have any evidence of that, but it will make it much easier to navigate and will create more hits. KW
 - I think we all realize that technology is the way of the world and our younger alums are technology savvy, We need to use the website to try to reach out to them. It will be a great marketing tool. I like the idea of the point system. We approved the budget of the website, now we are presenting the company that should do this. NP



- I do have one concern, when do we pay and how much? LW
- First invoice will be June 30 for \$10,100. KW
- I think that we need more than just one quote from a vendor. We need to see the other quotes. ChT
- We asked him to bring us one at the \$10,00 rate. NP
- I'm not sure why we need to go and get a new website and why it would bring more dollars. ChT
- We can't say that doing a new website will drive more membership, we can't say that the benefit items have driven more information. This is just a marketing tool to be able to reach out to more people. NP
- Without giving the go ahead today, we will not get this launched on time on July 1. NP
- What would we hope to accomplish by delaying the decision? JT
- It seems to me that some people don't feel that we need it. CM
- I make a motion that we move forward with information on hand for the website. LB Seconded by JT
 - 9 for
 - 2 opposed
- Eagle Club Status/Shepard Society
 - I. A. is going to stop giving recognition to both clubs. KW
- MEAC Event
 - 2 Events for the MEAC. Thursday night and Saturday night, we will have the Ball Room. NP
 - The MEAC Men's Championship game will be at 1:00 and the event isn't scheduled until 10. ChT
 - We advise that we start the party at 8:00 PM. Board
- 2014-2015 Membership Update
 - We are thinking about doing a 5 year consecutive giving pin at a baseball game. NP
 - Approved
- Fundraising Strategies



- Adjournment
 - Approved